

JOB PACK

AYPH/Health Foundation Inequalities Policy Fellow

Location: Southwark, London

Salary: £38,000 - £40,000 depending on experience

Other benefits: 25 days annual leave plus bank holidays and 5% employer contribution to occupational pension scheme

Working days: Full time 35 hours per week over 5 days

About the role

The Association for Young People's Health (AYPH) is the UK's independent voice for young people's health. We work across the UK with healthcare providers, young people and academics to improve services for young people, promote evidence based practice and increase communication between different sectors. Please go to our website <http://www.ayph.org.uk> for more details of our work.

We are delighted to advertise this new three year full time post funded by the Health Foundation (HF) to focus on the health inequalities affecting particular groups of young people. The aim of the post is to improve the evidence base, inform policy development, and galvanize and unite the sector in order to improve outcomes for young people.

With excellent research and policy skills and relevant experience you will have a strong commitment to young people and the ability to work effectively as part of a small team. You will manage a busy programme of work together with other staff and external partners and deliver high quality outputs on schedule. The post provides the exciting opportunity to work alongside four other similar policy fellows, the Health Foundation and senior AYPH staff, in order to engage with high level policy makers, academics, voluntary sector experts and young people from across the UK.

To apply

Please read the background to the role, job description and person specification below. If you meet the criteria please apply by submitting a CV and a supporting statement (your supporting statement should be maximum two pages of A4, font size no smaller than 11) to info@youngpeopleshealth.org.uk by 9th April 2020. Please include REF:HF *Inequalities Application* in the subject header.

Your supporting statement should give details of why you are interested in the role and how you feel you meet the criteria in the person specification.

Following interviews the successful candidate will be confirmed following two satisfactory references, proof of right to work in the UK and the completion of an enhanced DBS check.

Closing date: 9 April 2020

Interview dates 22 and 23 April 2020

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(1) BACKGROUND

The Health Foundation's programme of work on young people's health

Between 2020 and 2023 AYPH is a partner with the Health Foundation in a programme that aims to build the policy agenda so that it recognises the ages of 12-24 as significant for health in the long term. Getting it right across a range of policy areas can help young people to get a good start in adulthood. All too often, long term health is not at the centre of decision making, especially in policy areas which affect health, but that do not have health at their core.

The appointment of the policy fellows builds on the Health Foundation's [Young People's Future Health Inquiry](#), which explored the building blocks that young people need in order to build the foundation for a healthy life. These included a place to call home, secure and rewarding work, and supportive relationships with their friends, family, and community. Young people need the opportunities that help them build these foundations, and the systems around them needs to create these opportunities. Between 2020 and 2023 the Health Foundation is funding five policy posts across a range of organisations to build the policy agenda and amplify the voices of young people. Each of these posts will explore one of the important topics that emerged in the listening phase of the inquiry.

The AYPH fellow will be expected to work alongside the other Health Foundation funded policy posts, identifying common aims and where their work can productively support each other. There will be a formal Health Foundation cohort programme to support this work. Details of the other posts and the themes are available on the [Health Foundation website](#).

The AYPH/Health Foundation policy fellow post

At AYPH the policy fellow will undertake an exciting programme of activities designed to take the lead in raising understanding of health inequalities in the 12-24 age group. We want you to spearhead a new movement to get the issue on policy agendas and to the attention of front line practitioners. This will include producing new and innovative resources to help people get a grasp on the issues, bringing people and sectors together to break down barriers, and galvanising thinking about solutions.

(2) JOB DESCRIPTION

The Inequalities Policy Fellow will bring experience of developing robust, evidence based policy ideas, with an understanding of the importance of user engagement in policy making, public debate and impact.

The appointee will have a proven record of working at a senior level undertaking rigorous and useful research, policy analysis, and user and stakeholder engagement. They will be able to write flexibly and persuasively for a variety of audiences and be confident at presenting and publishing their work. The role will be line managed by the AYPH Research Lead.

Specific responsibilities

Knowledge engagement, impact, user focused and policy-oriented work

1. Conducting rigorous, research based, user focused and policy-oriented analysis
2. Producing research based policy relevant outputs of high quality, including but not restricted to policy briefs, working papers, presentations or blogs, in a timely manner and which contribute to the overall programme
3. Leading engagement activities at all levels, such as building networks, providing expert opinion and commentary to external audiences and bodies, presenting at conferences, seminars and workshops, and making submissions to public inquiries or evidence sessions, to ensure that programme outputs have demonstrable impact
4. Leading engagement activities with policy audiences in the public and private sectors, across the four UK nations
5. Demonstrating a commitment to reducing health inequalities for young people and working directly with young people to understand their perspectives
6. Recognising and championing the value that service user perspective/young people involvement brings to policy development

Programme management and leadership

1. Contributing to the intellectual shape and design of the programme
2. Taking responsibility for the operational planning and organisation of the programme
3. Delivering the programme's aims and outputs
4. Delivering training and oversee the work of more junior staff and partners

Core activities

1. Leading the day to day project activities including engagement work with young people, designing and writing policy reports, developing innovative ways of displaying data, working with stakeholders to design credible policy solutions
2. Playing an active part in the AYPH team, including contributing to the charity's overall management and organisational budgeting and strategic planning
3. Working with the Health Foundation to support the broader aims of the 'Young People's Future Health Inquiry'
4. Engaging with the Health Foundation cohort programme, and working with other grant holders to further the aims of the 'Young People's Future Health Inquiry'. This will include connecting with the other policy posts through workshops and seminars, in order to share knowledge and learnings from the programme
5. Reporting to the Health Foundation's Programme Advisory Group on the progress of the project, such as meeting milestones and any changes to the budget

Supporting AYPH's work

1. Supporting the general development of AYPH including involvement in developing strategy, and contributing to AYPH communications work including the newsletter and social media activity
2. Reporting on progress of all work to the Chief Executive, AYPH Trustees and Advisory Council
3. Engaging in regular staff meetings and supporting effective team working
4. Travelling as needed to meet the requirements of the role with occasional overnight stays required

5. Being involved in other tasks as identified with the Research Lead and Chief Executive to further the work of AYPH

Working within AYPH values – All staff work within the Mission, Vision and Values set out in our strategic plan. AYPH is committed to working within the context of the UN Convention for the Rights of the Child and to anti discriminatory policies and practices.

(3) PERSON SPECIFICATION

Essential

Education and experience

- Educated to degree level or equivalent
- Experience of working either in a policy or research role at a senior level
- Experience in producing work intended to inform and shape policy
- Experience of interpreting and evaluating both quantitative and qualitative data
- Experience of public speaking and engaging stakeholders
- Understanding of the health needs of vulnerable and marginalised young people
- Commitment to improving young people's health
- Knowledge or experience of participatory approaches to policy development and research

Project management

- Excellent project management skills
- Experience of leading projects, delivering on time and to budget
- Excellent attention to detail and accuracy
- Ability to develop and manage relationships with internal and external partners
- Ability to manage competing priorities effectively
- Ability to facilitate group discussions and report perspectives accurately

Other

- Excellent communication skills (written and oral)
- Experienced IT user including Word, Power Point and Excel
- Knowledge of child protection and safeguarding policies and procedures
- Organised and systematic
- Ability to work flexibly and supportively with other team members
- Ability to work independently, take initiative and manage own time efficiently

Desirable

- Experience of working in the health sector
- Experience of working with young people
- Experience of fundraising and/or knowledge of the funding landscape
- Established reputation in the health inequalities field

The successful candidate will need to prove eligibility to work in the UK and complete an enhanced DBS check.